

Application for your own confirmation certificate

This form is designed to make it easy for you to request your own confirmation certificate. Fill it in and send it to the church where you were confirmed. If you are not sure at which church you were confirmed, send one of these forms to every one of the churches where the confirmation might have taken place. Remember to enclose a stamped addressed envelope. It is the custom to enclose a donation as well (though if you are on benefit and in financial difficulty the parish would not expect you to make a donation). Please allow 28 days for delivery.

*When a line starts with a * please cross out anything that does not apply*

To the priest in charge at the church of
<i>Name of church</i>
<i>At place</i>

Dear Father,

I believe that I

* was confirmed at your church.

* may have been confirmed at your church.

Please search the registers using the information I have given below, and send me a confirmation certificate if you find an entry relating to me. If you do not find an entry, please tell me.

Thank you.

These questions are to help the parish staff to find the right entry in the confirmation register, and to establish that you have the right to apply for the certificate (by asking things that you would know, but a stranger usually wouldn't).

Your full name at the time of confirmation
Your date of birth
Date of confirmation (or range of dates if you are not sure)
Your confirmation name

This declaration gives the church the authority to post the certificate using the envelope you have sent them (remember to enclose it!).

I am the person named above. I am 18 years old or older. I enclose a donation and apply for a confirmation certificate. Please send it to me in the envelope I have enclosed.
Sign here:
Date:
Name:
Phone number:

Checklist

Form filled in and signed?

Donation enclosed?

Stamped addressed envelope enclosed?